

REQUEST FOR BUDGET AMENDMENT/MODIFICATION

Print this form, using landscape orientation on your printer.
In Netscape, select Print/Properties/Orientation=Landscape.

This form is to be used to request budget modification or amendment. Complete page 1 and 2 of the form and forward it to:

Erik Brink, Comptroller
University Comptroller's Office
UGB 205, MC 8006

Justification for change:

APPROVALS:

----- Dean/Director Print	----- Sign	----- Date	----- Budget Change#
----- Vice President Print	----- Sign	----- Date	----- Date Input
----- Office of Financial Administration and Performance	----- Date	----- Operator	

ACCOUNT#	ACCOUNT NAME:	OBJECT CODE:	CURRENT BUDGET:	PROPOSED INCREASE/ DECREASE:	PROPOSED NEW BUDGET:
EXPENSE:					
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
			\$	\$	\$ \$0
		Total Expense:	\$ 0	\$ 0	\$ \$0
Income					
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$ 0	\$ 0	\$ 0

Please note that all compensation changes, except student wages, must include associated fringe benefit charges.