

## Form W-7 Simplified Instructions

Check the appropriate boxes for your situation:

Honoraria, Consultants, Etc:      Check Box "A" and Box "H"  
To the right of box H enter "Exception 2(a) Honoraria Payment"  
Enter treaty county and treaty article number

Scholarships with treaty:      Check Box "F" and Box "H"  
To the right of box H enter "Exception 2(b) Scholarship Income"  
Enter treaty county and treaty article number

Scholarships with no treaty:      Check Box "F" and Box "H"  
To the right of box H enter "Exception 2(c) Scholarship Income"

Note: Please type or print clearly.

- 1a: Enter your legal name. Must match passport & visa documentation
2. Enter mailing address only if different from your foreign address. ITIN will be sent to this address.
3. Foreign address: Your home address in your home country. If #2 is blank, ITIN will be sent to this address. If you have no foreign address, enter the country information only.
4. Enter in Month – Day – Year format. Country of Birth – cannot be US.
5. Select gender.
- 6a. Enter country of citizenship. Do not abbreviate. If you have dual citizenship, enter both.
- 6b. Enter foreign tax ID number if any, (e.g. Canadian Social Insurance Number)
- 6c. Enter visa type, number, and expiration date e.g. J-1 #12345678 12/31/09
- 6d. Check the appropriate box for documents you are showing; enter all numbers as indicated. "Date of entry" is for current visit.
- 6e. If you ever had an ITIN or EIN, check "yes" and complete 6f. Otherwise, check "no" and skip 6f.
- 6g. Enter "University of Southern California" , Los Angeles, CA, and your expected length of stay (e.g. "6 days" or "4 years").

Sign and date.

## STIPENDS

| <u>Country</u>      | <u>Article</u> | <u>Country</u>     | <u>Article</u> | <u>Country</u>    | <u>Article</u> |
|---------------------|----------------|--------------------|----------------|-------------------|----------------|
| Armenia             | VI (1)         | Indonesia          | 19 (1)         | Portugal          | 23 (1)         |
| Azerbaijan          | VI (1)         | Israel             | 24 (1)         | Romania           | 20 (1)         |
| Bangladesh          | 21 (2)         | Japan *            | 20 (1)         | Russia            | 18             |
| Belarus             | VI (1)         | Kazakhstan         | 19             | Slovak Republic   | 21 (1)         |
| Belgium             | 21 (1)         | Korea, Republic of | 21 (1)         | Slovenia          | 20 (1)         |
| China, People's Rep | 20 (b)         | Kyrgyzstan         | VI (1)         | Spain             | 22 (1)         |
| Cyprus              | 21 (1)         | Latvia             | 20 (1)         | Tajikistan        | VI (1)         |
| Czech Republic      | 21 (1)         | Lithuania          | 20 (1)         | Thailand          | 22 (1)         |
| Egypt               | 23 (1)         | Moldova            | VI (1)         | Trinidad & Tobago | 19 (1)         |
| Estonia             | 20 (1)         | Morocco            | 18             | Tunisia           | 22             |
| France              | 21 (1)         | Netherlands        | 22 (2)         | Turkmenistan      | VI (1)         |
| Georgia             | VI (1)         | Norway             | 16 (1)         | Ukraine           | 20             |
| Germany             | 20 (3)         | Philippines        | 22 (1)         | Uzbekistan        | VI (1)         |
| Iceland             | 22 (1)         | Poland             | 18 (1)         | Venezuela         | 21 (1)         |

\* Japan – treaty only applies if individual arrived in the US for this visit prior to 3/30/04

## HONORARIA

| <u>Country</u>      | <u>Article</u> | <u>Country</u>     | <u>Article</u> | <u>Country</u>    | <u>Article</u> |
|---------------------|----------------|--------------------|----------------|-------------------|----------------|
| Armenia             | VI (2)         | Indonesia          | 19 (1)         | Poland            | 15             |
| Australia           | 14             | Ireland            | 14             | Portugal          | 15             |
| Austria             | 14             | Israel             | 16             | Romania           | 14             |
| Azerbaijan          | VI (2)         | Italy              | 14             | Russia            | 13             |
| Barbados            | 14             | Jamaica            | 14             | Slovak Republic   | 14             |
| Belarus             | VI (2)         | Japan              | 7              | Slovenia          | 14             |
| Belgium             | 14(2)(ab)      | Kazakhstan         | 14             | South Africa      | 14             |
| Canada              | XIV            | Korea, Republic of | 18             | Spain             | 15             |
| China, People's Rep | 13             | Kyrgyzstan         | VI (2)         | Sweden            | 14             |
| Cyprus              | 17             | Latvia             | 14             | Switzerland       | 14             |
| Czech Republic      | 14             | Lithuania          | 14             | Tajikistan        | VI (2)         |
| Denmark             | 14             | Luxembourg         | 15             | Thailand          | 15             |
| Egypt               | 15             | Mexico             | 14             | Trinidad & Tobago | 17             |
| Estonia             | 14             | Moldova            | VI (2)         | Tunisia           | 14             |
| Finland             | 14             | Morocco            | 14             | Turkey            | 14             |
| France              | 14             | Netherlands        | 15             | Turkmenistan      | VI (2)         |
| Georgia             | VI (2)         | New Zealand        | 14             | Ukraine           | 14             |
| Germany             | 14             | Norway             | 13             | United Kingdom    | 7              |
| Iceland             | 18             | Philippines        | 15             | Uzbekistan        | VI (2)         |
| India               | 15             |                    |                |                   |                |