

GuideSheet

CLEANING & DISINFECTING DURING COVID-19

HOW ARE BUILDINGS AT USC BEING CLEANED AND DISINFECTED?

USC has implemented a schedule to clean and disinfect common areas and commonly touched surfaces in our buildings by professional cleaners as we return to work.

HOW CAN YOU CLEAN AND DISINFECT YOUR WORK AREAS?

In addition to the on-going cleaning being conducted by FPM, we can all help reduce potential exposures by cleaning and disinfecting our work areas. Order disinfectant wipes and sprays for the USC Bookstore PPE Portal.

WHAT TO CLEAN?

- Door handles/knobs
- Keyboards/ mice
- Monitors
- Desktops
- Remotes
- Cell phones
- Shared workstations
- Chair arms
- Copiers
- Faucets & Sinks



WHAT DISINFECTANT IS EFFECTIVE AGAINST SARS-COV-2?

Use EPA-approved cleaning products against SARS-CoV-2 such as Lysol and Clorox wipes. Follow the manufacturer's instruction for all cleaning and disinfection products, including the concentration, application method, contact time and personal protective equipment recommendations.

CLEANING TIPS

1. Where surfaces are visibly dirty clean with soap and water prior to disinfection
2. After cleaning, dispose of used cleaning materials, and immediately wash your hands.
3. Avoid spraying disinfectant on surfaces to prevent the creation of aerosols.
4. Disinfect frequently, at a minimum daily.

DISINFECTANTS FOR LABORATORY SPACES

The virus is effectively killed by using 10% freshly prepared bleach, 70% ethanol, or disinfecting wipes. Check with DAR if disinfecting an area used for animals. Do not mix bleach with ammonia or other cleaners. Be careful when disinfecting sensitive equipment to prevent disruption of the equipment.

ON-GOING FPM CLEANING SCHEDULE*

SURFACES/AREAS	FREQUENCY
Elevator buttons, stair handrails, and water fountains	2X DAILY
Restroom touchpoints including light switches, doorknobs, handles, and fixtures	2X DAILY
Light switches, doorknobs, and handles in high traffic areas (i.e., classrooms, labs, reception areas, libraries)	2X DAILY
Floors, carpets trash to be emptied and liners replaced high traffic areas (i.e., classrooms, labs, reception area, libraries)	2X DAILY
Light switches, doorknobs, and handles in low traffic areas (i.e., offices)	5X WEEK
Floors, carpets low traffic areas (i.e., offices)	1X WEEK
*Partial list of all areas and surfaces that FPM cleans.	

WHAT TO CLEAN IN LABS?

- Chairs
- Desktops
- Computer keyboards
- Computer displays
- Remotes
- Light switches
- Door handles/knobs
- Card readers
- Refrigerator/freezer handles and their doors
- Equipment panels/ switches
- Benchtops
- Biosafety cabinet and fume hood sashes and their work surfaces
- Bio-waste container lids
- Commonly used hand tools such as pipettors
- Shared PPE such as laser goggles

WASTE DISPOSAL

Items used for cleaning such as disposable towels can be discarded in regular trash. Disposable contaminated PPE can be placed in a lined container which may be closed and discarded in regular trash. Excess waste from chemical disinfectants should be disposed of appropriately.

RESOURCES

- USC Bookstore PPE Portal - <https://ppe.uscbookstore.com/>
- EPA N-List - <http://tiny.cc/epa-n-list>
- CA DPH Emergency Temporary Standard - <http://tiny.cc/cdph-covid-ets>
- CDC Disinfecting Building Facility - <http://tiny.cc/cdc-facility-disinfect>